

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**RESOLUTION # 2023-25-794**

**A RESOLUTION AMENDING THE MEMORANDUM OF AGREEMENT FOR EDUCATIONAL ASSISTANCE BETWEEN  
HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT AND  
HARTSVILLE/TROUSDALE COUNTY EMS EMPLOYEES,  
FIRE DEPARTMENT VOLUNTEERS, AND RESCUE SQUAD VOLUNTEERS**

**WHEREAS**, the Hartsville/Trousdale County Metropolitan Government (HTC) operates a county-wide Ambulance Service for the benefit of the county residents and others needing emergency medical treatment and transportation; and

**WHEREAS**, it is in the best interest for HTC Ambulance Service to have the most highly trained and qualified personnel available; and

**WHEREAS**, there is a critical shortage of available and trained medical personnel to staff the HTC Ambulance Service; and

**WHEREAS**, HTC has a Memorandum Of Agreement with HTC Ambulance Service Employees to provide financial assistance for employees desiring to attend EMT, AEMT and Paramedic classes. (See attached Memorandum of Agreement); and

**WHEREAS**, it is the desire of the HTC Commission to include active volunteer members of the Fire Department and Rescue Squad; and

**WHEREAS**, in return for financial assistance for said education assistance the applicant shall commit to employment with HTC Ambulance Service for a set period of time as stated in the Memorandum of Agreement in regular full time status or PRN status following the completion of the medical program, and the EMS Director shall sign a letter of intent to hire prior to the start of the classes to hire those persons receiving the educational assistance from HTC if they are not a current employee, subject to the application and hiring process of the County.

**NOW, THEREFORE BE IT RESOLVED** by the Hartsville/Trousdale County Commission that the attached Memorandum of Agreement shall be amended by adding language to include the volunteers of the HTC Fire Department and the HTC Rescue Squad as being eligible for the medical education assistance.

ATTACHMENTS: HTC EMS Memorandum of Agreement. Letter of Intent to Hire

*Approve Resolution as amended to include the active volunteer members of the Trousdale County*

Motion: Fire Department and Trousdale County Rescue Squad

Motion to approve: Landon Gulley

Voice Vote

Second motion: Lonnie Taylor

Approved w/o opposition

Absent 0

**RESOLVED AND APPROVED AUGUST 28, 2023 IN REGULAR SESSION**

**APPROVED:**

**ATTEST:**

  
**Jack McCall**  
Commission Chair

  
**Rita Crowder**  
County Clerk

**HARTSVILLE/TROUSDALE COUNTY MEDICAL EDUCATION ASSISTANCE**  
**MEMORANDUM OF AGREEMENT**

THIS AGREEMENT made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Hartsville/Trousdale County, Tennessee, hereinafter referred to as "Trousdale County", a political subdivision of the State of Tennessee, and \_\_\_\_\_ of \_\_\_\_\_, Tennessee, hereinafter referred to as the "Employee/Volunteer":

**W I T N E S S E T H :**

WHEREAS, Trousdale County operates an ambulance service in Trousdale County, Tennessee, Trousdale County desires that a certain percentage of employees of its ambulance service be paramedics, hereinafter referred to as "Paramedics", with the remainder of the employees being emergency medical technicians, hereinafter referred to as "EMTs", and advanced medical technicians, hereinafter referred to as "AEMTs"; and

WHEREAS, the State of Tennessee regulates and licenses Paramedics, AEMTs and EMTs, the state regulators require that all applicants for licensing of Paramedics, AEMTs and EMTs and successfully complete certain course work and testing procedures. This course work, testing, and licensing is done by the State of Tennessee.

THEREFORE, Trousdale County and the Employee/Volunteer covenant and agree as follows:

**I. TERMS**

The term of this agreement shall begin upon the date the Employee/Volunteer is licensed as a Paramedic, AEMT or EMT and shall extend thereafter until Employee/Volunteer has completed three (3) calendar years as a licensed Paramedic or one (1) calendar year as a licensed AEMT or EMT in full time status work or PRN status for the Trousdale County Emergency Medical Services. Current Trousdale County employees holding an EMT or AEMT license shall qualify for Paramedic classes. Other current Trousdale County EMS employees, Fire Department volunteers or Rescue Volunteers may qualify for AEMT or EMT classes. For such, Trousdale County agrees to cover the cost of tuition and books to the agency conducting the class as long as the Employee/Volunteer maintains an 80 average or above for that semester.

**II. REPAYMENT BY EMPLOYEE/VOLUNTEER**

Employee/Volunteer is aware that Trousdale County shall expend sums of money training and licensing him/her. Should the Employee/Volunteer drop out of the certification program or fail to finish for any reason, then and in that event, Employee/Volunteer shall repay to Trousdale County the entire amount expended by Trousdale County for certification of the Employee/Volunteer and shall surrender all textbooks and materials acquired up to that point in his/her training.

Should the Employee/Volunteer be disciplined in such a fashion as his/her skills are restricted to the EMT level by the Medical Director for Trousdale County EMS, the Employee/Volunteer shall repay all funds paid by the County to that point.

Should the Employee/Volunteer fail the class and/or fail the licensing test, the Employee/Volunteer shall repay all funds paid by Trousdale County.

**III. COSTS OF COLLECTION**

Employee/Volunteer hereby agrees to pay all expenses of collection as set out above, including but not limited to all costs, legal fees, and court costs.

**IV. AMENDMENTS**

No amendment or modification shall be effective to amend or modify this contract unless same is reduced to writing and signed by both parties. Employee/Volunteer will be licensed by the State of Tennessee as a Paramedic, AEMT, or EMT no later than the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**V. VENUE**

The venue of any disputes whatsoever arising out of this contract shall lie only in the General Sessions Court or Circuit Court of Trousdale County, Tennessee, and shall be tried without a jury.

**VI. NOTICES**

Any notices required to be sent herein shall be sent U.S. Mail to the following addresses:

Hartsville/Trousdale County EMS  
95 River Valley Drive  
Hartsville, TN 37074

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VII. MISCELLANEOUS**

It is understood and agreed between the parties that the foregoing agreement is not a contract for employment, but rather an agreement to reimburse expenses should the Employee/Volunteer's employment terminate either voluntarily or by termination during the term of the foregoing contract.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

HARTSVILLE/TROUSDALE COUNTY

EMPLOYEE/VOLUNTEER

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

STATE OF TENNESSEE  
COUNTY OF TROUSDALE

Before me, the undersigned authority, a Notary Public in and for said state and county, the above Employee/Volunteer, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence, appeared and signed the agreement.

Witness my hand and official seal at office in Hartsville, Tennessee, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:

\_\_\_\_\_

**HARTSVILLE/TROUSDALE COUNTY MEDICAL EDUCATION ASSISTANCE  
LETTER OF INTENT TO HIRE MEDICAL STAFF**

In consideration of payment for cost for EMT, AEMT, or Paramedic classes by Hartsville/Trousdale County Government, the Employee/Volunteer hereby agrees to sign a commitment to be employed in full time status or PRN status by HTC EMS after successfully passing the class and becoming licensed by the State of Tennessee and meeting the qualifications of the job being offered. The term of employment commitment shall be three (3) years for Paramedic training and one (1) year for EMT or AEMT training.

EMS Director hereby agrees to employ the below named individual for a position of Paramedic, AEMT, or EMT based on successfully passing the appropriate licensure level of the State of Tennessee. The individual must meet all hiring guidelines set by Trousdale County including but not limited to: evaluated for the job description, background check, pre-employment drug screen, pre-employment physical exam, and any other requirements established by Trousdale County for employees.

The Employee/Volunteer receiving these class payment benefits does hereby agree to the terms of the agreement and certifies that they can pass all pre-employment evaluations currently used for Trousdale County employees.

HARTSVILLE/TROUSDALE COUNTY

EMPLOYEE/VOLUNTEER

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
STATE OF TENNESSEE  
COUNTY OF TROUSDALE

Before me, the undersigned authority, a Notary Public in and for said state and county, the above Employee/Volunteer, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence, appeared and signed the agreement.

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\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:

\_\_\_\_\_